

ADDITIONAL DELIVERY AND LABOR ADD-ONS

SPECIAL DELIVERIES

ADDITIONAL CHARGES

Timed Delivery or Pickup - 2 Hour Window Priority 3 Guarantees arrival of your delivery or pick up within a two-hour window of your choice: 10:30am-12:30pm, 11:00am-1:00pm, 11:30am-1:30pm, 12:00pm-2:00pm, 12:30pm-2:30pm, 1:00pm-3:00pm, 1:30pm-3:30pm, or 2:00pm-4:00pm.	+ \$110
Timed Delivery or Pickup - 2 Hour Window Priority 2 Guarantees arrival of your delivery or pickup within a two-hour window of your choice: 9:00am-11:00am, 9:30am-11:30am, or 10:00am-12:00pm.	+ \$140
Timed Delivery or Pickup - 30 Minute Window Priority 1 Guarantees arrival of your delivery or pick up within a 30 minute window during standard business hours of 9:00AM-4:00PM.	+ \$180
Expedited Next Day Delivery or Pickup Charge for any order that needs to be delivered or picked up the next business day that the customer places the order, or adds on to an existing order.	+ \$110
Expedited Same Day Delivery or Pickup Charge for any order that needs to be delivered or picked up the same day that the customer places the order, or adds on to an existing order.	+ \$280
Expedited Next Day Will Call Charge for the labor to stop production to fulfill next day request.	+ \$35
Expedited Same Day Will Call Charge for the labor to stop production to fulfill same day request.	+ \$50
After Hours Delivery or Pickup Includes a time-specific delivery or pickup of equipment Monday through Friday between 4:00pm - 9:00am, and all hours Saturday and Sunday.	+ 15% of the rental or \$300 minimum
Holiday After Hours Delivery or Pickup Includes a time-specific delivery or pickup of equipment any holiday Event Source is closed.	+ 25% of the rental or \$450 minimum
After Hours Open Facility Labor Charge for the labor to open our building for will call pickups or drop offs outside of our standard hours of operation of Monday through Friday 9:00am - 4:00pm.	+ \$150

LABOR

Set-up Labor Includes set up of furniture, bars, flooring, carpet, staging, backdrop, fencing, and stanchions. Excludes tables, chairs, and linens.	+ 15% of the rental
Breakdown Labor Includes take-down of furniture, bars, flooring, carpet, staging, backdrop, fencing, and stanchions. Excludes tables, chairs, and linens.	+ 15% of the rental
Hourly Labor Includes labor such as re-stacking chairs, wait time for dock space, etc.	+ \$100/hour per person, 1 hour minimum
Time Sensitive Labor Includes labor that needs to be completed within a restricted time frame.	+\$200/hour per person, 1 hour minimum
Table Setup Labor	\$6.00 per product
Table Breakdown Labor	\$3.60 per product
Chair Setup Labor	\$3.60 per product
Chair Breakdown Labor	\$2.40 per product
Chair Setup w/ Removable Pad	\$4.80 per product
Chair Breakdown w/ Removable Pad	\$3.60 per product
Linen Setup Labor	\$6.00 per product
Linen Breakdown Labor	\$2.40 per product



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